

Pegasus CIS (2.03)

Guide to Enhancements

Updated 9 March 2007



CONSTRUCTION INDUSTRY SCHEME APRIL 2007

Pegasus CIS is fully compliant with the new regulations of the Construction Industry Scheme being introduced by HM Revenue and Customs (HMRC) from April 2007. The two features listed below complement the new regulations.

FEATURE	EXPLANATION	BENEFIT
ONLINE FILING MANAGER SUBCONTRACTOR VERIFICATION	The Online Filing Manager has been enhanced to access the HMRC Government Gateway to verify the tax status of subcontractors. These details are then automatically populated into Pegasus CIS.	Provides a quick, efficient and secure method of verifying the tax status of subcontractors.
ONLINE FILING MANAGER CIS300 MONTHLY RETURN	From April 2007, HMRC are allowing contractors to submit their CIS300 monthly return electronically via the government gateway. The Pegasus Online Filing Manager has been enhanced to allow Contractors to take advantage of this new facility.	Reduces administration, improves accuracy, saves time, reduces the risk of incurring late penalty charges and provides immediate validation of data and receipt acknowledgement.

USER INTERFACE

FEATURE	EXPLANATION	BENEFIT
USER INTERFACE	The user interface has been improved for Windows XP. This includes new toolbar icons, navigation icons and desktop wallpaper.	Significantly enhances the user interface experience.

JOBS

FEATURE	EXPLANATION	BENEFIT
COPY JOB FACILITY	<p>A Copy Job facility has been added to the following areas :</p> <ul style="list-style-type: none"> Jobs – Current Jobs – Operations Jobs – All Jobs – Operations Jobs – My Jobs – Operations Jobs – Find Jobs – Operations Jobs – Projects – Items – Project Jobs – Operations <p>This new function allows existing Jobs to be used as a template for the creation of new Jobs. There is also the ability to optionally copy Budgets, Job Items, Job Documents and Stock Allocation if required.</p> <p>Where the system is not set to automatically generate Job Numbers, the system will prompt for a Job Number to be entered.</p>	Saves time as well as being an extremely useful feature where there are a number of Jobs that need to be created which have the same or similar Job characteristics.
TENDER & VARIATIONS / CONTRACT APPLICATIONS	Where a Contract Application has been raised from the Prepare Valuation / Measurement function, it is now possible to view the Tender and Variations details from the Contract Applications Notes Tab.	This additional information is extremely useful for users to refer to when analysing what has been applied for.
MIS - CREATE EXCEL WORKSHEETS	The Create Excel Worksheet routine now provides the ability to filter worksheets using extended criteria.	Filtering of data is significantly improved.

CONTRACT SALES LEDGER

FEATURE	EXPLANATION	BENEFIT
CONTRACT SALES DEFERRED VAT	The ability to specify a Contract Sales Deferred VAT Nominal Account has been introduced.	When VAT is being deferred on a Contract Certificate, the value will be posted to the specified Nominal Account so that it can be reported upon within the Nominal Ledger. When the deferred VAT is released, as part of the payment receipt process, the value will be reversed.
CONTRACT RECEIPTS	The Cash Receipt function now provides the ability to select the required bank account. Previously, cash receipts were posted to the system-wide default bank account.	Provides users with the flexibility to post cash receipts to multiple bank accounts.
SALES INVOICING – INVOICE ENTIRE SOP JOB	A new function that allows multiple Job Items to be selected in one batch for invoicing, as opposed to selecting them individually. This facility is also available for Credits.	Speeds up invoice and credit note generation where there are multiple items to be processed.
CONTRACT SALES – PREPARE VALUATION/MEASUREMENT	Notes have been added to the Tender Sections and Variations in Contract Sales, Prepare Valuation Measurement function.	Allows additional information to be entered and printed on the Payment Application.
ADVANCE POST CONTRACT CERTIFICATE INVOICES	The ability to Advance Post Contract Certificate Invoices has been added.	Helps with apportioning revenue to the correct accounting period. Useful for those customers that want period-based analysis of revenue.
CONTRACT APPLICATIONS & CERTIFICATES – POST TO DIFFERENT SALES NOMINAL ACCOUNTS	<p>Previously, only the system-wide default Contract Sales Nominal Accounts could be used for Applications and Certificates. To provide greater analysis capabilities Revenues Headings have been introduced into the Cost Heading table and the setup option has been renamed and is called Job Headings.</p> <p>A Job Heading that is set up to be a Revenue Heading will have the option to override the following Nominal Accounts:</p> <ul style="list-style-type: none"> ■ Sales Invoice Nominal Account ■ Contract Application DR/CR Nominal Accounts ■ Contract Certificate Valuation, Retention, Discount and Contra Nominal Accounts 	Provides greater analysis.
CURRENT CERTIFIED VALUES ON THE INTERNAL VALUATION TAB IN CONTRACT AND SUBCONTRACTOR APPLICATIONS	In order to compare the Internal Valuation values to the actual Application values, the Internal Valuation tab of both Contract Sales and Subcontractor Applications has been expanded to show the gross application values and the difference between them and the internal valuation values.	When using Internal Valuation, it can be extremely useful to know what amount has been certified.

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WORKSHOP CHARGE OUT SHEET & INTERNAL INVOICES	When using Workshop Charge Out Sheet it is now possible to select any Cost Head. In addition, the Internal Invoices option is now also available. This option provides the same functionality as Workshop Charge Out Sheets, except instead of a percentage rate being applied to the cost on each item, the unit cost is multiplied by a quantity, much more like an actual invoice.	Provides greater analysis of costs as the Cost Head can now be changed at time of posting.

PURCHASES

FEATURE	EXPLANATION	BENEFIT
PURCHASE ORDER COPY FACILITY	The ability to copy a purchase order is now available. If the order being copied has Job-related items, the routine prompts the user to confirm the Job and Cost Headings they wish to use on the new order.	Allows purchase orders to be easily copied.
PURCHASE ORDER APPROVAL	<p>The system has been enhanced to approve purchase orders and/or returns before any goods can be received or returned. This new facility is controlled by the following options:</p> <ul style="list-style-type: none"> ■ Purchase Orders Require Authorisation ■ Purchase Returns Require Authorisation <p>There is also the ability to specify an authorisation threshold limit for purchase orders and returns. This allows smaller orders to be processed without requiring authorisation.</p>	Allows users to adopt tighter financial controls.
PURCHASE ORDER CLOSE FUNCTION	When closing purchase orders or purchase order items, the system has been updated to automatically remove the committed costs from a Job or any 'On Order' quantities from Stock.	Ensures that the financial position of a Job is always available and is up-to-date.
NON UNIQUE PURCHASE INVOICE/CREDIT REFERENCE NUMBERS	A new system flag has been added to allow non-unique purchase invoice and credit note references to be entered. This option is only applicable where Pegasus CIS is integrated with Sage.	Allows duplicate invoice/credit note references to be entered.
PURCHASE ORDER RECALCULATE	<p>The Purchase Order Recalculate function has been updated so that it can be run based on specified criteria. The criteria filter includes:</p> <ul style="list-style-type: none"> ■ Purchase Order Numbers ■ Order Dates ■ Suppliers ■ Open Orders 	System utility.

STOCK

FEATURE	EXPLANATION	BENEFIT
STOCK RECORD	Stock Record has been updated to allow the cost price, unit cost and sell price to support up to six decimal places. This also applies to non-stock items.	Provides more scope and flexibility when setting up stock records.
STOCK RE-CALCULATE	A system utility has been added to Stock Setup, Utilities which re-calculates stock quantities based on stock transactions and outstanding purchase order quantities.	An extremely useful system utility which validates that stock quantities are correct overall and per location (if in use).

SUBCONTRACTOR MODULE

FEATURE	EXPLANATION	BENEFIT
SUBCONTRACTOR ORDERS PAYMENT TERMS	Subcontractor Orders now includes the ability to override the default payment terms for a specific subcontractor order.	Payment terms can now be set for a specific subcontractor order.
SUBCONTRACTOR ORDER HEADER & FOOTER NOTES	Default Header and Footer Notes can now be set up and copied to Subcontractor Orders.	Allows additional information to be entered and printed on Subcontractor Orders.
SUBCONTRACTOR APPLICATION ACROSS MULTIPLE COST HEADS	A new 'Cost Heading Split' Items option has been added that allows users to enter Labour, Material, Discount, Retention and Pre-VAT Contra values across multiple Cost Headings. The total of all these values appear on the Application header in the 'This Cert' column with the 'Certified' column becoming locked and calculated by adding the 'This Cert' column to the 'Previous Cert' column. This facility to allocate costs across multiple cost heads has also been extended to Subcontractors Timesheet and Invoice routines.	Allows Subcontractor costs to be apportioned across multiple cost heads.
INCLUDE CURRENT CERTIFIED VALUES ON THE INTERNAL VALUATION TAB	An additional column has been added to the Internal Valuation screen on the Subcontractor Applications Received screen that shows the current certified values. A further column has also been added that shows variance between the current valuation and certified values.	When using Internal Valuation, it can be useful to know what has been certified and any variance between the current valuation and certified value.
SUBCONTRACTORS PAYMENTS	The Subcontractors Payment function now provides the ability to select the required bank account. Previously payments were posted to the system-wide default bank account.	Provides users with the flexibility to post subcontractors payments to multiple bank accounts.
SUBCONTRACTORS CERTIFICATE BATCH REPORT	The CIS Certificate Batch Report has been enhanced with a dropdown list to select the required batch number.	Makes it much easier for the user to select the required batch number for the report.

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SUBCONTRACTOR AND JOB COST TRANSACTIONS	A new Subcontractor Transaction ID field has been added to the Job Cost Transactions table to establish a link between these two tables. The link allows subcontractor costs to be further analysed on screen via List Views and through custom reports.	Provides further analysis and data manipulation.
SUBCONTRACTOR ORDERS AND TASKS MERGED	The functionality of Tasks has been merged into Subcontractor Orders with all existing Tasks being converted into Orders.	Functionality merged to support new subcontractors committed cost functionality.
ORDER (TASK) VALUE IN LOOKUPS	The values of Orders (Tasks) are now available in all Order (Tasks) lookups.	This information is now available in lookups.
SUBCONTRACTOR PAYMENTS – BATCH TOTALS	When manually tagging Payment Items the Batch Total on the Batch Control screen is updated.	The Batch Total reflects the items tagged for payment.
SUBCONTRACTORS COMMITTED COSTS	<p>Committed costs against a Job will now include Subcontractor Orders. However, for users who do not wish to allocate Subcontractor Applications, Timesheets and Invoices to Order Items the system will allow two methods of operation:</p> <ul style="list-style-type: none"> ■ Orders without any Items or Variation can be entered and the 'Contract Value' is updated. These orders will not create a committed cost on the Job, nor will they require any Allocations at Application or Timesheet/Invoice stage. ■ Orders that have Items or Variations entered will lock the 'Contract Value' on the order header and this will show the total of all Items instead. Order Items and Variation Items now require a Cost Heading to be entered and Committed Costs are entered on the Job. <p>When Applications, Timesheets and Invoices are entered there are now two Items options:</p> <ul style="list-style-type: none"> ■ Certify Subcontractor Order Items ■ Certify Subcontractor Variation Items <p>These options provide Tagging lists of all the outstanding Items for the Order. Selection or partial selection will allow the value to be split between Labour, Material, Retention, Discount and Pre-Vat Contra which will update the 'This Cert' value.</p>	Allows subcontractor costs to be included as a committed cost against a Job with automatic reversal at Subcontractor Applications and Certificate stage. This increased functionality provides even more control and ensures that costs are shown as an actual or committed cost against a job.
SUBCONTRACTOR UTR FIELD	The Subcontractor UTR field on the CIS 2007 Tab is now automatically populated with the first 10 digits of the CIS certificate number.	Functionality improvement for processing existing subcontractors after April 2007.

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SUBCONTRACTOR BACS PAYMENTS	The CIS BACS custom layout has been updated to support HSBC BACS.	Allows subcontractor payments to be made by HSBC BACS.
PAYMENT CERTIFICATE	The Payment Certificate has been enhanced to show the Verification Code / UTR etc when CIS 2007 is enabled.	Functionality improvement for processing existing subcontractors after April 2007.

LABOUR

FEATURE	EXPLANATION	BENEFIT
REMOTE TIMESHEETS & REMOTE TIMESHEET TEMPLATE	<p>Remote Timesheets has been updated to include the following enhancements:</p> <ul style="list-style-type: none"> ■ Importing remote timesheets now uses the 'Use Timesheet Matrix Interface' Timesheet Settings. ■ Employees can now be assigned to Jobs that have been set up to be included in Remote Timesheet Generation. If no employees are assigned to a Job, all employees will be exported. ■ If a Job Cost Heading Additional Description has been entered, this is now used as the Cost Heading description. ■ Only Cost Headings (not Revenue Headings) are now exported to spreadsheets. <p>The following enhancements have been made to extend the Remote Timesheets Template capabilities:</p> <ul style="list-style-type: none"> ■ The Remote Timesheet Template can now specify the specific fields that need to be populated for each lookup table during generation. This allows any related data to be visible from within the spreadsheet. ■ The Import routine allows the Job Cost Heading Percentage Complete value to update the Job Cost Headings table. This is controlled by a new setting in Remote Timesheet Template. ■ The Remote Timesheet Template can now be configured so that the spreadsheet needs to be approved before it is imported into Pegasus CIS. 	Extended remote timesheet functionality.
OVERHEAD RECOVERY RATE TO EMPLOYEE PAY ELEMENTS	An overhead recovery percentage rate can now be set up per employee pay element.	Increased functionality – previously this functionality was only available to payments imported from Payroll.
PAY ELEMENTS – 4 DECIMAL PLACES	Pay Elements in Labour Setup has been extended to support up to 4 decimal places.	Pegasus CIS is now consistent with Pegasus Payroll (Opera II) and Sage Payroll, as both systems support up to 4 decimal places.

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HOLIDAY PAYMENT SCHEMES	<p>A new Holiday Schemes table has been introduced which allows multiple holiday schemes to be set up, each with different contributions and Nominal Codes.</p> <p>A default scheme can also be set for all employees. Alternatively, specific holiday schemes can be assigned to individual employees, or employees can be excluded from all holiday schemes.</p>	Provides the flexibility to set up different holiday schemes as required.
PAYROLL ALLOCATION & ON COSTS	On Costs allocations have been amended so that it is possible to see both the timesheet values and the on cost values.	This makes it easier to see the on-cost values that have come from the Payroll.

GENERAL

FEATURE	EXPLANATION	BENEFIT
JOB LOOKUPS	The Customer Code has been added to all Job lookups with the exception of Timesheets if Timesheet Matrix is activated.	This allows users to quickly see which Jobs relate to which customers.
BACK OFFICE INTEGRATION (PEGASUS OPERA II) AND MULTIPLE CASHBOOK TYPES	<p>Pegasus Opera II provides an additional level of analysis with Cashbook postings via the Cashbook Type field. Previously, Pegasus CIS used two default cashbook types – one for Payments, the other for Receipts. This has now been expanded to allow the Cashbook Type to be entered at the data entry stage and as such the following areas have been updated:</p> <ul style="list-style-type: none"> ■ Sales – Contract Receipts – Process Cash Receipts ■ Subcontractors – Subcontractor Payments – Payment Batches ■ Jobs – Journals and Adjustments – Bank/Cash Expenditure ■ System Control – Ledger Links – Update Pending Postings – Update Sales Ledger Pending Postings 	This provides greater back office integration and analysis when linked to Pegasus Opera II.
POSTING "ON COSTS" BACK TO PEGASUS OPERA II	The Update Nominal Ledger Pending Postings routine has been updated to group pending transactions into a single nominal journal per financial period.	Pending transactions with transaction dates ranging across financial periods are posted to the relevant financial period in Pegasus Opera II.
BACK OFFICE INTEGRATION	Pegasus CIS has been updated to support Sage MMS V3.5 and Sage Payroll V13.	Back office integration for Sage customers who wish to use the latest release of Sage MMS and Sage Payroll V13.

